



Government of the Republic of Trinidad & Tobago
OFFICE OF THE PRIME MINISTER
(GENDER & CHILD AFFAIRS)

Expressions of Interest

FOR PRE-QUALIFICATION OF CONTRACTORS & SUPPLIERS

The Office of the Prime Minister (Gender & Child Affairs) [OPM-GCA] is currently seeking to upgrade its register of pre-qualified contractors and suppliers, and invites suitably-qualified firms/individuals to submit expressions of interest (EOI) in the following categories.

Information Communication Technology (ICT)	Motor Vehicle & Transportation
<ul style="list-style-type: none"> Computer software for offices 	<ul style="list-style-type: none"> Auto body repair Transportation services
Medical	General Supplies
<ul style="list-style-type: none"> On-call services Medical consumables Pharmaceuticals 	<ul style="list-style-type: none"> Bathroom supplies and accessories (for adults and children) Personal care items (for adults and children, including feminine hygiene products) Janitorial / cleaning supplies
Consultancy Services	Facilities Management/ Maintenance
<ul style="list-style-type: none"> Psychological services for adults, including those with disabilities Psychological services for children, including children with special needs or disabilities Women's empowerment programmes Men's empowerment programmes Non-traditional skills training for women Educational programmes for children, including those with special needs or disabilities Recreational and play programmes/activities for children, including those with special needs or disabilities 	<ul style="list-style-type: none"> General building maintenance repair Mechanical services (maintenance and repair: pumps, compressors, generators, extractor fans, fueling of generators) Janitorial services Waste disposal services (including electronic and electrical waste) Pest control services Landscaping / grounds maintenance Building and hardware supplies Air conditioning equipment, repair and maintenance services Sanitation / hygiene services Supply and maintenance of fire extinguishers and fire alarm systems Building security access systems (CCTV and intrusion systems) Water tank cleaning Welding and fabrication
Household Items	
<ul style="list-style-type: none"> Cutlery, crockery, plate ware and flatware, pots and pans, utensils Curtains / drapes / blinds Linens and towels Baby / Infant care supplies (e.g. diapers, bottles, etc.) 	

ELIGIBILITY

Any company, firm, supplier, service provider or consultant interested in submitting a Letter of Interest must be a registered business entity under the laws of the Republic of Trinidad and Tobago and/or otherwise authorised to conduct business in Trinidad and Tobago.

APPLICATION & SUBMISSION PROCESS

Interested parties must submit:

- Completed Letter of Interest
- Completed pre-qualification form.

A copy of the letter and pre-qualification form can be accessed on the website of OPM-GCA: <http://www.opm-gca.gov.tt>.

These documents, along with relevant certificates, must be enclosed in a sealed envelope, clearly labelled "*Letter of Interest for Pre-Qualification of Contractors – [CATEGORY OF INTEREST]*" and hand delivered to:

(Aneshia Moore-Thomas)
 (Office of the Prime Minister)

13-15 St. Clair Avenue
 St. Clair
 Port of Spain

DEADLINE

The deadline for submissions is June 12, 2020 at 4:00. Please contact (Aneshia Moore-Thomas with inquiries, at 622-1625 ext. 4162 or email: Aneshia.Moore@gov.tt

LIMITATIONS/RESERVATIONS: This expression of interest does not constitute a tender, neither does the OPM-GCA bind itself to accept any submission. The OPM-GCA reserves the right to change the requirements or cancel the request at any time or after the process.